



BUDGET GUIDELINES

Applicants are invited to submit a budget plan that describes the use of funds for mobility and research. The entire amount of the grant may be used and divided among the group as it best suits its needs. National and local restrictions as to what can and cannot be financed might apply.

Eligible costs under the EPICluster program are:

- Mobility allowances: daily subsistence, accommodation, and travel allowances
- Research infrastructure associated fees (e.g. access or training fees)
- Allowances for involvement of experts
- Research budget (design and implementation)

MOBILITY ALLOWANCES

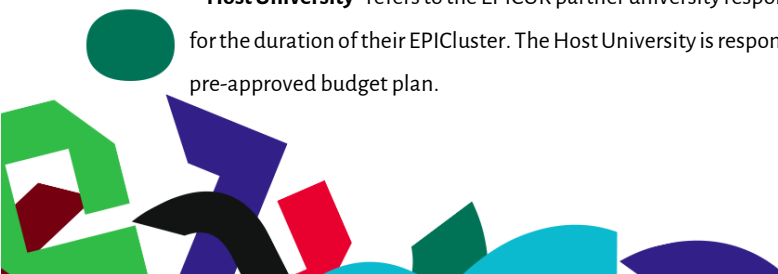
Mobility allowances are divided in three categories: daily subsistence allowance, accommodation allowance, and travel allowance. The chosen mobility allowance follows the framework provided in the Model Grant Agreement and fixed by Decision C(2021)35 of the European Commission.

EPICluster participants may use mobility allowances to travel to/from the Host University¹ as well as to access research infrastructures at other EPICUR-Research partner universities.

A Host University is responsible for paying mobility and costs related to accommodation, daily subsistence, and travel are paid by the Host University. The Host University is also responsible for offering access to workspaces and office supplies.

DAILY SUBSISTENCE AND ACCOMMODATION ALLOWANCES

¹“**Host University**” refers to the EPICUR partner university responsible for hosting (physically or virtually) the EPICluster participants for the duration of their EPICluster. The Host University is responsible for managing the EPICluster funds according to the EPICluster pre-approved budget plan.



The daily subsistence allowance is a flat rate to cover all expenditure including meals and local transportation as well as health insurance. The flat rate for accommodation and daily subsistence allowance is foreseen per physical residency day. EPICluster participants planning to physically stay for more than 60 days at a university are invited to look for accommodation with the support of the host institution services. The amount provided varies on the destination. This allowance will not be provided for days of the travel, weekend days or local official holidays. Costs exceeding these flat rates will not be covered and must be paid by the EPICluster participants.

EPICluster participants remain employed by their home institution during the EPICluster residency. Social security coverage, employment insurance, and occupational health insurance are not provided by the Host University.

HOSTING COUNTRY	Daily subsistence allowance	Accommodation
Austria	102 €	126 €
Denmark	124 €	158 €
France	102 €	166 €
Germany	97 €	119 €
Greece	82 €	107 €
Netherlands	103 €	133 €
Poland	67 €	103 €

TRAVEL ALLOWANCES

Travel expenses will cover the long-distance travel between countries. Local transportation costs, in both the host country and the country of residence, must be paid with the daily subsistence allowance. Travel distances should be calculated using the Distance Calculator approved by Decision C(2021)35².

TRAVEL	€
Between 10 and 99 KM:	23
Between 100 and 499 KM:	180
Between 500 and 1999 KM:	275
Between 2000 and 2999 KM:	360

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Between 3000 and 3999 KM:	530
Between 4000 and 7999 KM:	820
8000 KM or more:	1500

IMPLICATION OF EXPERTS

Non-EPICUR professionals may be invited to participate in an EPICluster and share their expertise with the participants. The EPICluster funds may cover costs of implication with a flat accommodation allowance of **100 €** per night and a daily subsistence allowance of **92 €** per day. Travel expenses follow the aforementioned rules for EPICluster participants.

MENTOR HONORARIUM FEE

Mentors are paid an individual honorarium fee of **2,000 €** (gross). This fee is pre-filled in the budget plan and part of total amount offered during the residency.

OPEN SCIENCE DAYS

A small amount of the overall budget (**10,000 €**) is reserved for Open Science Days activities.